

**QUARTERLY PROGRESS-TO-DATE REPORT  
FOR  
COTTONWOOD CREEK METROPOLITAN DISTRICT NOS. 1-5  
DATED: MARCH 24, 2025**

Pursuant to HB24-1454, § 24-85-103(2.5), C.R.S., and 8 CCR 1501-11 Governor’s Office of Information Technology Rules Establishing Technology Accessibility Standards (the “**Rules**”), Cottonwood Creek Metropolitan District Nos. 1-5 (collectively, the “**Districts**”) are required to provide a progress-to-date report that demonstrates concrete and specific efforts toward compliance.

For the quarter beginning January 1, 2025, the Districts make the following report:

**1. Accessibility Scan of Digital Services and Content.**

The District has conducted periodic reviews of the front facing pages for accessibility and is keeping quarterly scans on file. (**Exhibit A**)

**2. Progress on Remediation of Digital Content.**

The District has completed an inventory of all digital content and has engaged a third-party vendor to remediate documents. (**Exhibit B**)

**3. Goal to Reach Full Compliance Under the Rules.**

The District has a plan in place with a goal to have all digital content remediated by July 1, 2025.

**EXHIBIT A**  
**Accessibility Scan of Digital Services and Content**

**EXHIBIT B**  
**Document Inventory**

## Digital Document Inventory for

### Cottonwood Creek Metropolitan District No. 1

Doc ID/Link	Website Page/Link	Title	Number of Pages	Active/Inactive ICT	Remove	Remediated	Ownership/Control	Anticipated Remediation Date	Notes
2EHWKF54Z77H-633109050-6188	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	2025 Budget	10			Yes			Uploaded to ShareFile, shared with Heathe
	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	2024 Budget Amendment <i>(if applicable)</i>							
UDHHX3WFTRVF-221666280-169	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	2023 Audit	21			Yes			Uploaded to ShareFile, shared with Heathe
2EHWKF54Z77H-633109050-6098	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	2025 Transparency Notice	1			Yes			Uploaded to ShareFile, shared with Heathe
UDHHX3WFTRVF-1757304204-32	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	Boundary Map	1			Yes			Uploaded to ShareFile, shared with Heathe
UDHHX3WFTRVF-1725664164-62	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	Public Records Request Policy	9			Yes			Uploaded to ShareFile, shared with Heathe
UDHHX3WFTRVF-1878534986-777	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	2023 Annual Report	40			Yes			Uploaded to ShareFile, shared with Heathe

Total Pages  82

## Digital Document Inventory for

### Cottonwood Creek Metropolitan District No. 2

Doc ID/Link	Website Page Title	Number of Pages	Active/Inactive	Remove	Remediated	Ownership	Anticipate	Notes
2EHWKF54Z77H-633109050-6189	<a href="https://cot2025 Budget">https://cot2025 Budget</a>	9			Yes			Uploaded to ShareFile, shared with Heather Sosa
NA	<a href="https://cot2024 Budget Amendment (if applicable) Cottonwood 2022/2023 Audit OR 2023 Application for Exemption from Audit">https://cot2024 Budget Amendment (if applicable) Cottonwood 2022/2023 Audit OR 2023 Application for Exemption from Audit</a>							
2EHWKF54Z77H-633109050-6099	Cottonwood 2025 Transparency Notice	1			Yes			Uploaded to ShareFile, shared with Heather Sosa
<a href="UDHHX3WFTRVF-1757304204-8">UDHHX3WFTRVF-1757304204-8</a>	Cottonwood Boundary Map	1			Yes			Uploaded to ShareFile, shared with Heather Sosa
UDHHX3WFTRVF-1725664164-62	<a href="https://cot Public Records Request Policy">https://cot Public Records Request Policy</a>	9			Yes			Uploaded to ShareFile, shared with Heather Sosa
UDHHX3WFTRVF-1878534986-777	<a href="https://cot 2023 Annual Report">https://cot 2023 Annual Report</a>	40			Yes			Uploaded to ShareFile, shared with Heather Sosa

Total Pages	60
Estimated Cost	420

## Digital Document Inventory for

### Cottonwood Creek Metropolitan District No. 3

Doc ID/Link	Website P	Title	Number of	Active/Inad	Remove	Remediate	Ownership	Anticipate	Notes
2EHWKF54Z77H-633109050-6190	https://cot	2025 Budget	9			Yes			Uploaded to ShareFile, shared with Heather Sosa
NA	https://cot	2024 Budget Amendment (if applicable)							
2EHWKF54Z77H-633109050-6100	ttonwood	2022/2023 Audit OR 2023 Application for Exemption from Audit							
UDHHX3WFTRVF-1757304204-8	ttonwood	Boundary Map	1			Yes			Uploaded to ShareFile, shared with Heather Sosa
UDHHX3WFTRVF-1725664164-62	https://cot	Public Records Request Policy	9			Yes			Uploaded to ShareFile, shared with Heather Sosa
UDHHX3WFTRVF-1878534986-777	https://cot	2023 Annual Report	40			Yes			Uploaded to ShareFile, shared with Heather Sosa
	https://cottonwoodcreekmetrodistrict.com/								

<b>Total Pages</b>	60
<b>Estimated Cost</b>	420

## Digital Document Inventory for

### Cottonwood Creek Metropolitan District No. 4

Doc ID/Link	Website Page Title	Number of	Active/Inad	Remove	Remediate	Ownership	Anticipate	Notes
2EHWKF54Z77H-633109050-6191	<a href="https://cot">https://cot</a> 2025 Budget	9			Yes			Uploaded to ShareFile, shared with Heather Sosa
NA	<a href="https://cot">https://cot</a> 2024 Budget Amendment <i>(if applicable)</i>							
2EHWKF54Z77H-633109050-6101	tttonwood 2022/2023 Audit OR 2023 Application for Exemption from Audit							
UDHHX3WFTRVF-1757304204-8	tttonwood 2025 Transparency Notice	1			Yes			Uploaded to ShareFile, shared with Heather Sosa
UDHHX3WFTRVF-1725664164-62	<a href="https://cot">https://cot</a> Boundary Map	1			Yes			Uploaded to ShareFile, shared with Heather Sosa
UDHHX3WFTRVF-1725664164-62	<a href="https://cot">https://cot</a> Public Records Request Policy	9			Yes			Uploaded to ShareFile, shared with Heather Sosa
UDHHX3WFTRVF-1878534986-777	<a href="https://cot">https://cot</a> 2023 Annual Report	40			Yes			Uploaded to ShareFile, shared with Heather Sosa
	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>							

Total Pages	60
Estimated Cost	420

## Digital Document Inventory for

### Cottonwood Creek Metropolitan District No. 5

Doc ID/Link	Website Page/Link	Title	Number of Pages	Active/Inactive ICT	Remove	Remediat	Ownership	Anticipate	Notes
2EHWKF54Z77H-633109050-6187	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	2025 Budget	9						Uploaded to ShareFile, shared with Heather Sosa
	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	2024 Budget Amendment ( <i>if applicable</i> )							
NA	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	2022/2023 Audit OR 2023 Application for Exemption from Audit							
2EHWKF54Z77H-633109050-6102	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	2025 Transparency Notice	1			Yes			Uploaded to ShareFile, shared with Heather Sosa
<a href="https://cottonwoodcreekmetrodistrict.com/">UDHXX3WFTRVF-1757304204-8</a>	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	Boundary Map	1			Yes			Uploaded to ShareFile, shared with Heather Sosa
UDHXX3WFTRVF-1725664164-62	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	Public Records Request Policy	9			Yes			Uploaded to ShareFile, shared with Heather Sosa
UDHXX3WFTRVF-1878534986-777	<a href="https://cottonwoodcreekmetrodistrict.com/">https://cottonwoodcreekmetrodistrict.com/</a>	2023 Annual Report	40			Yes			Uploaded to ShareFile, shared with Heather Sosa

Total Pages	60
Estimated Cost	420